

# POLICIES



## Limited Use Policy

**Law Seva Management Pvt Ltd** ensures that CA Cloud Desk's use and transfer of information received from Google APIs adheres to the Google API Services User Data Policy, including the Limited Use requirements. Our commitment to user privacy and data security is paramount.

1. **Visibility and Accessibility:**

- This policy is easily visible and accessible to all users on our website and within the CA Cloud Desk application.

2. **Compliance:**

- CA Cloud Desk complies with the Google API Services User Data Policy, including but not limited to the Limited Use requirements.
- We strictly limit the use of Google user data to the functionalities described in our app and avoid any unauthorized access or transfer of data.

3. **Data Handling and Security:**

- We only access, use, and store Google user data as necessary to provide and improve our services.
- We implement robust security measures to protect user data against unauthorized access, alteration, disclosure, or destruction.

4. **Scope Justification:**

- **Scope Requested:** <https://www.googleapis.com/auth/calendar>
  - **Purpose:** To read and write calendar events for users to help them manage their schedules and appointments efficiently within CA Cloud Desk.
  - **Read Access:** We need read access to import users' calendar events into our app, allowing them to view and manage their schedules seamlessly.
  - **Write Access:** We need write access to create and update events on users' calendars from our app, ensuring that all changes made within CA Cloud Desk are reflected in their Google Calendar.
  - **Narrow Scope Insufficiency:** A narrower scope would not suffice as it would limit our ability to provide a comprehensive scheduling and calendar management feature, which is integral to our app's functionality.

5. **User Consent and Control:**

- Users are informed and provide explicit consent for data access during the OAuth token request process.
- Users can revoke access at any time via their Google account settings.

6. **Transparency:**

- We maintain transparency with our users about how their data is used and ensure they understand the permissions they grant.

## Video Demonstration

As part of our compliance, we will provide a YouTube video that demonstrates the following:

- **OAuth Token Request:** Show how users grant permissions through the OAuth consent screen.
- **Scope Usage:** Detail how CA Cloud Desk utilizes the <https://www.googleapis.com/auth/calendar> scope for reading and writing calendar events.

This video will be available in English and will clearly explain our data usage practices to Google.

For any questions or further information, please contact us at [info@caclouddesk.com](mailto:info@caclouddesk.com).